



Instructional Consultation Meeting

MINUTES

January 28, 2021

Agenda Review: February 4, 2021
Board Meeting Date: February 11, 2021

ATTENDEES: Allison Matney, Officer, Research; Maggie Gardea, Officer, Curriculum & Instruction; Andre Walker, Athletics Director, Abigail Taylor, Ex. Director, Talent Dev. & Perf.; Andy Dewey, HFT; Jackie Anderson, HFT; Sonia Gonzalez, HFT; James Faber, HFT; Maxie Hollingsworth-Latimer, HFT; Daniel Santos, HFT; Norris Thomas, HFT; Steve Antley, CHT

FACILITATOR: Nicole Moore, Area Superintendent

Items Requiring Consultation:

D-1	AUTHORITY TO NEGOTIATE AND EXECUTE AGREEMENTS AND/OR INTERLOCAL MEMORANDUM OF UNDERSTANDING WITH TEXAS SOUTHERN UNIVERSITY TO PROVIDE INTERNSHIP OPPORTUNITIES FOR STUDENT TRAINERS INTERESTED IN PARTICIPATING IN THE HISD ATHLETIC DEPARTMENT INTERNSHIP PROGRAM	ACADEMICS Yolanda Rodriguez Andre Walker
<p>Ms. Moore gave an overview of this item and explained that this is to provide internship opportunities for student trainers interested in participating in the HISD Athletic Department.</p> <p>Dr. Hollingsworth-Latimer asked if the students are given a contract to sign and if the students are considered employees of the district.</p> <p>Ms. Moore said no, it is similar to student teaching. There is an agreement between the district and the university, it is not a paid internship and they are not employees of the district. The students must pass a background check, go through orientation and HISD monitoring and assessing. TSU will also do their screening.</p> <p>Ms. Anderson asked if these positions would be filled in high schools.</p> <p>Mr. Walker joined the meeting and explained that there are six certified trainers, two at each fieldhouse, and some at various schools. This program would help students get the hours they need in their training program to be able to graduate. There is also future opportunity for them to fill HISD open spots. He also explained that these students would work side by side with a Licensed Athletic Trainer (LAT).</p> <p>Dr. Hollingsworth-Latimer asked if there is a minimum number of hours they must work.</p> <p>Mr. Walker answered yes, that is set up by the university and then HISD will schedule accordingly. The goal is for them to rotate them through all the stadiums so they can get different experiences.</p> <p>Dr. Hollingsworth-Latimer would like more details on the daily or weekly hours for students and what TSU is covering for them.</p> <p>Mr. Walker answered ok.</p> <p>No further discussion.</p>		

D-2	AUTHORITY TO NEGOTIATE AND EXECUTE AN INTERLOCAL PARTNERSHIP AGREEMENT WITH THE UNIVERSITY OF HOUSTON FOR CONSULTING AND TUTORING SERVICES	ACADEMICS Yolanda Rodriguez Nicole Moore
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Ms. Moore gave an overview of this item and explained that this is for an agreement with the University of Houston to provide consultation and tutoring services to Worthing High School. The UH Advancing Community Engagement and Service Institute (ACES) would provide tutoring, college application guidance and mentoring to students. The cost is \$65,000. Ms. Moore added that this would be a paid position by U of H.

Mr. Dewey asked if the \$65,000 is to cover the cost of paying the tutors.

Ms. Moore said she could not confirm that the total amount of \$65,000 would go to tutors.

Mr. Dewey asked if the hourly rate is known. He added that tutoring works and wants to ensure that the tutors receive a reasonable rate.

Ms. Moore said she would find out the hourly rate for tutors and let him know.

Dr. Hollingworth-Latimer asked to clarify who is paying for this.

Ms. Moore explained that HISD pays for the program and U of H pays the students providing the services.

The subject of growing teachers through these types of agreements was discussed.

No further discussion.

D-3	APPROVAL TO MODIFY REQUIREMENTS OF BOARD POLICY DNA(LOCAL) IN LIGHT OF COVID-19 IMPACT ON NORMAL DISTRICT OPERATIONS	ACADEMICS Yolanda Rodriguez Abigail Taylor
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Ms. Taylor presented this item and explained that this is to specifically omit student performance from teachers' evaluations for the 2020-2021 school year. The summative rating would be calculated on 70% instructional practice and 30% student performance.

Mr. Dewey agreed and said the STAAR is not going to count for students and now not count for teachers' evaluations. He asked if the state would still be including it to assign district ratings.

Ms. Taylor said there would not be accountability ratings assigned and the state is planning on reporting the results to districts but not planning on using any calculations related to accountability.

Mr. Dewey suggested that test preparation be reduced to help alleviate teachers concerns.

Dr. Hollingsworth-Latimer asked how this would be communicated to the appraisers and school leaders.

Ms. Taylor said if the board approves this item, it would be published via an academic service memo and possibly through the weekly teacher download.

Dr. Hollingworth-Latimer asked if this communication would include training or just state that it is no longer applicable.

Ms. Taylor said training was not necessary because it is the removal of a component as part of the weighted summative rating.

Dr. Hollingworth-Latimer wants to make sure this is communicated clearly because of past miscommunication.

Ms. Moore added that communication is shared at principals' meetings, via academic service memos and in area meetings.

No further discussion.

D-4	ADOPTION OF RECOMMENDED INSTRUCTIONAL MATERIALS FOR SCHOOL YEAR 2021-2022	ACADEMICS Yolanda Rodriguez Maggie Gardea
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Ms. Moore gave an overview of this item and explained this is to purchase instructional materials for English and Spanish prekindergarten systems per the state requirement.

Mr. Faber asked what the final decision of the committee was and which material was chosen.

Ms. Moore will get back with him on that information.

Dr. Hollingworth-Latimer asked if an implementation schedule had been determined.

Ms. Moore said most likely it would be late spring or next school year.

No further discussion.

K-1	APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY AE(LOCAL), EDUCATIONAL PHILOSOPHY, REGARDING BOARD GOALS THREE PROGRESS MEASURES-FIRST READING	CHIEF OF STAFF Silvia Trinh Allison Matney
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Mr. Santos asked what algorithm was used to arrive at the value of 8% increase for goal three.

Dr. Matney explained that administration came up with a recommendation to the Board of Trustees as they were identifying their goals and setting their targets. In several workshops, they had several discussions, looked at historical data and took administration's recommendation of the 8% increase.

Mr. Santos asked if the Wraparound Advisory Council (WAC) meeting percentage change in constraint 2.2 implied that only half of campuses had been engaged this year.

Dr. Matney said the Wraparound group is looking at increasing the frequency during the year as well as the number of the council meetings and as numbers are increased, the numbers of campuses involved will also increase with the emphasis on ensuring 100% campuses engage in the process.

Mr. Santos said he looked forward to seeing more campuses take advantage and become more engaged with the Wraparound Services Department.

Mr. Dewey stated that HFT is opposed to the methodology of standardized tests to determine successes as a school district, as an individual school and as a teacher but it is understood there are going to be board goals and more constraints. He asked what specific plans are in action to meet these goals and if they are in writing.

Dr. Matney said there is a PowerPoint and report presented at each board meeting and administrative next steps are listed where the interim superintendent outlines next steps as a response to the data being presented.

Mr. Dewey asked if the list got down to the level of principals and classroom teachers who must alter their instruction to meet these goals.

Dr. Matney said the responses may sometimes get to that level and sometimes they may not. She added that she appreciated the feedback and would look into adding the teacher impact information to future reports.

Dr. Hollingsworth-Latimer asked if they are on target to meet these goals this year and what considerations are being given for this unique school year.

Dr. Matney said the progress of one or more of these goals and progress measures as part of Lone Star Governance are discussed and some are not going to be rated because of data integrity issues.

Dr. Hollingsworth-Latimer asked if the missing data (xx's) in the constraints would be added.

Ms. Moore answered yes, the data would be added; this is the first reading.

No further discussion.

HFT Items		
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HFT 1	In-Person Practice Testing We have not yet heard that virtual students will not be required to attend school in person on February 2 nd to take meaningless practice tests for the meaningless STARR test? We addressed this earlier this month and were told it had been referred to the SSO. Is that plan still in place or has it been changed?	ACADEMICS Yolanda Rodriguez
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WRITTEN RESPONSE:

The concern has been addressed at the campus in question. Virtual students will not be required to attend school in person on February 2nd.

DISCUSSION:

Mr. Dewey acknowledged the written response and reiterated the position of not devoting so much time on preparing for the test because the students need different things this year from their schools.

No further discussion.

HFT 2	Rapid Testing The rapid testing instructions for nurses stipulate that biohazard bags are required for disposal. HISD has informed nurses that they are only to double-bag waste and will not be provided biohazard disposal options. Can this be remedied	HUMAN RESOURCES Julia Dimmitt
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WRITTEN RESPONSE:

The biohazard shipment was delayed; however, they have begun arriving this week and are being distributed to the campuses.

DISCUSSION:

Mr. Dewey said the shipments have not arrived and initiatives should not be launched unless all things are in place; this is a health and safety issue and until they are ensured the bags have been delivered, nurses should not be dealing with this situation.

Ms. Moore said she would get a status on the shipment.

Mr. Dewey also noted that the nurses have many concerns and are overwhelmed.

Dr. Hollingworth-Latimer asked how it is confirmed that each school received the biohazard bags.

Ms. Moore said that the nurse managers should confirm with each of their campuses that they received the biohazard bags, and she would follow-up to verify.

Ms. Anderson shared on a different note, she received a concern from a nurse about students traveling to ancillary classes exposing those teachers to a large number of students at one time. They are grouping more than one class in the library or cafeteria or other common areas.

Ms. Moore agreed that this is a serious concern and a safety issue that should be reported and addressed quickly.

Ms. Anderson said she would let Ms. Moore know of specific situations.

No further discussion.

Ms. Moore thanked the group and closed out the meeting.

Next Meeting: February 25, 2021