



Instructional Consultation Meeting

AGENDA

February 25, 2021

Agenda Review: March 4, 2021
Board Meeting Date: March 11, 2021

Item Requiring Consultation: Agenda Review Agenda

G-1	ADOPTION OF RESOLUTION TO WAIVE WORK DAYS MISSED AND TO PAY EMPLOYEES AS A RESULT OF THE WINTER FREEZE, FEBRUARY 15–19 AND FEBRUARY 22–23, 2021	HUMAN RESOURCES Julia Dimmitt
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Items Requiring Consultation: BOE Agenda

D-1	APPROVAL OF WAIVER FOR HYBRID INSTRUCTION DURING DISTRICT-SCHEDULED TESTING DAYS FOR KINDERGARTEN–EIGHTH-GRADE STUDENTS	ACADEMICS Yolanda Rodriguez
D-2	APPROVAL TO WAIVE CERTAIN REQUIREMENTS OF BOARD POLICY DNA(LOCAL) IN LIGHT OF THE COVID-19 IMPACT ON NORMAL DISTRICT OPERATIONS	ACADEMICS Yolanda Rodriguez
D-3	APPROVAL TO WAIVE A REQUIREMENT OF BOARD POLICY DNB(LOCAL) IN LIGHT OF THE COVID-19 IMPACT ON NORMAL DISTRICT OPERATIONS	ACADEMICS Yolanda Rodriguez
G-1	CONSIDERATION AND APPROVAL OF THE TEACH FORWARD HOUSTON INITIATIVE PROGRAM—YEAR SIX	HUMAN RESOURCES Julia Dimmitt
G-2	CONSIDERATION AND APPROVAL OF TEXAS A&M UNIVERSITY AND HOUSTON INDEPENDENT SCHOOL DISTRICT STUDENT TEACHER PARTNERSHIP FOR 2021–2022, 2022–2023, AND 2023–2024 SCHOOL YEARS	HUMAN RESOURCES Julia Dimmitt
G-3	CONSIDERATION AND APPROVAL OF THE COMMUNITY TEACHER EQUITY DEVELOPMENT PROGRAM	HUMAN RESOURCES Julia Dimmitt
K-1	APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY AE(LOCAL), EDUCATIONAL PHILOSOPHY—SECOND READING	CHIEF OF STAFF Silvia Trinh Allison Matney
K-2	APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY EIC(LOCAL), ACADEMIC ACHIEVEMENT: CLASS RANKING—FIRST READING	STRATEGY & INNOVATION Rick Cruz Jharrett Bryantt

HFT Items

HFT 1	Problems with on-track for DLA testing <ul style="list-style-type: none"> • Tech Issues • Issue of validity and reliability 	ACADEMICS Yolanda Rodriguez
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WRITTEN RESPONSE:

- From January 26-28th, OnTrack experienced technical issues and intermittent outages that impacted the DLA testing window. Testing was suspended to prevent added stress on campuses.

The duration of the issues were as follows:

- 01/26/2021-1 hour 35 mins
- 01/27/2021-1 hour 20 mins
- 01/28/2021-1 hour 50 mins

The root cause of the issue:

- Authentication and content delivery services were impacted by a cascading failure to establish network connections. (Amazon Web Services package loss; outside district control) DLA window was extended.

Issues of Validity and Reliability:

- No data was lost during intermittent outages
- Tests were proctored by teacher via Microsoft Teams
- Campuses have the option to delete or re-administer assessment as needed

HFT 2	Overcrowding in schools. Sending students to other campuses	AREA SUPERINTENDENT James McSwain
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WRITTEN RESPONSE:

All capping procedures are being followed. Additionally, SSOs regularly review enrollment data with principals and enrollment is low districtwide. Any perceived issues of overcrowding are likely the result of class balancing that are best addressed at the campus level. Any school experiencing this issue should consult with their SSO and/or Area Superintendent for assistance.

HFT 3	Two-step authentication – Employees are asking if this is really mandatory.	IT Scott Gilhousen
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WRITTEN RESPONSE:

With security breaches, digital crime and internet fraud on the rise, the importance of safeguarding our employee's information has never been greater. Yes, the two-step authentication will be the only way to access HISD technology applications only when working remotely. Over the last several years there has been an increase in employees email and user network accounts being compromised which would give access to other applications such as employee banking or personal information. The district is implementing another layer of protection similar to banking and social media platforms to protect our employees. In addition, the external auditors are highly encouraging two step authentication as this moving to become an industry best practice in reducing the risk of phishing emails and identity theft.

We would like to hear any concerns to make sure we are hearing from our employees on any challenges with two step.

HFT 4	Availability of cleaning supplies – Chavez	OPERATIONS Eugene Salazar Alishia Jolivette
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WRITTEN RESPONSE:

If you will please confirm which cleaning supplies are a concern, that will be helpful for us to follow up on. The monthly order for custodial cleaning supplies is automatically generated and processed. We are following up with the plant operator to ensure there aren't any issues or limitations. There aren't any restrictions for cleaning supplies. The plant operator can also follow up with his/her Team Leader if the supplies are running low so that we can address as quickly as possible.

HFT 5	Do all schools have plexiglass barriers installed at the school check-in points to protect office personnel?	OPERATIONS Eugene Salazar Alishia Jolivette
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WRITTEN RESPONSE:

Yes, all campuses received plexiglass for the public facing areas, i.e. check-in points and front/main office.

HFT 6	Will HISD commit to apply pressure on the Governor and TEA to give school staff priority access to C-19 vaccine?	HUMAN RESOURCES Julia Dimmitt
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WRITTEN RESPONSE:

The district will continue to work through various avenues and groups to enable us to distribute vaccines to all of our employees who would like one.

Next Meeting: March 25, 2021